



## Preventative Maintenance Technician

Reports to: Maintenance Supervisor

Department: Maintenance

Shift: 2<sup>nd</sup>

Supervises: N/A

### Summary

The Preventative Maintenance Technician performs basic repairs and maintenance of the company grounds, building, production machines and other facility equipment during our Second Shift. The Preventative Maintenance Technician must be able to work independently with minimal supervision, as the only maintenance department associate on the Second shift schedule.

Note: Must provide your own hand tools necessary for this role.

### Essential Functions

- Perform regular preventative maintenance and repairs of production machines and building equipment.
- Troubleshooting issues during the maintenance or repair of machinery.
- Diagnose basic mechanical and electrical issues.
- Repair or replace parts, as well as test and make adjustments.
- Performs emergency/unscheduled repairs of shop production equipment in a timely manner
- Use a variety of hand and power tools, electric meters and material handling equipment while performing duties.
- Comply with all pertinent safety regulations.

### Competencies

- Team oriented, but also able to work independently with minimal supervision.
- Good communication skills.
- Good mathematical skills.
- Ability to read and understand machine manuals for the purpose of preventative maintenance.
- Mechanically Inclined; Able to take machine apart to remove defective part(s), and put back together properly.
- Basic knowledge of 24 V DC, 120 Volt, 480 Volt, and 3 phase circuits.
- Preventative Maintenance experience is preferred (at least 1 year).
- Welding experience is a plus.
- Fabrication experience is also a plus.

**Certifications:** Forklift and Manlift training certificate, or the ability to obtain it.

## **Work Environment**

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration. The noise level in the work environment can be loud.

## **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. The position is very active and requires standing, walking, bending, kneeling, stooping, crouching, crawling, and climbing all day. The employee must frequently lift and/or move items over 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

## **Position Type and Expected Hours of Work**

This is a full-time position.

Days and hours of work are typically Monday through Friday, 3:00 p.m. to 11:30 p.m.

Some over-time may be required to complete projects that are time sensitive.

## **Supervisory Responsibility**

This position has no direct supervisory responsibilities.

## **Travel**

No travel is expected for this position.

## **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job.

Duties, responsibilities and activities may change at any time with or without notice.